

# WESTLAND OAKS HOMEOWNERS ASSOCIATION, KNOXVILLE, TN

## Architectural Review Application Form

**Directions:** Please fill out this form, include the required documentation, and submit your application by emailing it to [WestlandOaksHOA@gmail.com](mailto:WestlandOaksHOA@gmail.com) or by mailing it via USPS to Westland Oaks HOA, 1325 Heritage Lake Blvd., Knoxville, TN 37922. **Please note that your project plans should comply with the Westland Oaks Declaration of Covenants, Easements, Conditions, and Restrictions**, which is available on the Westland Oaks HOA website ([www.westlandoakshoa.com](http://www.westlandoakshoa.com)). If you have questions about this application, please email [WestlandOaksHOA@gmail.com](mailto:WestlandOaksHOA@gmail.com).

**Request Date:** \_\_\_\_\_

**Homeowner Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### Proposed Project Details:

**Contractor Name:** \_\_\_\_\_

**Contractor Address:** \_\_\_\_\_

**Proposed Start Date of Project:** \_\_\_\_\_

**Proposed Completion Date of Project:** \_\_\_\_\_

### Type of Proposed Property Improvement:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Exterior Painting          | <input type="checkbox"/> Driveway         | <input type="checkbox"/> In-Ground Pool/Spa |
| <input type="checkbox"/> Landscaping                | <input type="checkbox"/> Roof Replacement | <input type="checkbox"/> Satellite/Antenna  |
| <input type="checkbox"/> Construction (Remodeling*) | <input type="checkbox"/> Deck/Patio       | <input type="checkbox"/> Shed/Greenhouse    |
| <input type="checkbox"/> Construction (Additions)   | <input type="checkbox"/> Play Equipment   | <input type="checkbox"/> Arbor/Overhang     |
| <input type="checkbox"/> Other: _____               |   |   |

\*Includes exterior-facing structures such as front door and windows.

Materials to be Used:

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Paint Colors to be Used:

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**Please include a brief description of the proposed project:**

**Required Documentation:**

- Photographs of proposed project area
- Site plan showing existing dimensions of your lot, setbacks, etc.
  - Label adjacent properties on plan (common areas, houses, street names, property lines)
  - Label proposed and existing elements (e.g., driveway, garage, fencing, landscaping)

- For fences that will be attached to a neighbor's fence, written permission for neighbor is required

Attach all documentation related to the proposed project. The site plan should include all measurements, materials, colors, etc. Applicants who fail to submit all the required documents will be disapproved.

**Acknowledgment:**

The submittal of this application does not constitute approval of the proposed plans. Written submittal of the Architectural Review Committee's decision will be supplied to the homeowner within 30 days after receipt of all required information. Construction may not begin until the Architectural Review Committee has approved the plans in writing and I understand that if work is begun without prior written approval, it is in violation and I may be asked to remove it. As the Homeowner, I have read and understand the Westland Oaks Declaration of Covenants, Easements, Conditions, and Restrictions. I understand I must be in compliance with this document. I acknowledge it is my responsibility to obtain any necessary permits as required by Knox County. Approval of application shall not constitute an approval, ratification, and endorsement of the quality or architectural or engineering soundness of the proposed changes or improvements and the Westland Oaks HOA shall have no liability for any defects in the plan specifications or changes. I agree to pay any costs incurred by the HOA if I fail to meet the standards established by the Westland Oaks HOA and its Board of Directors.

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**Print Name**

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**Signature**

*For Westland Oaks HOA Use Only:*

☐ **Approved**    ☐ **Conditionally Approved**    ☐ **Disapproved**

Comments:

Submission Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Submission Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Submission Approved By: \_\_\_\_\_

Date: \_\_\_\_\_